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4 April 1968

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training

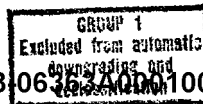
1. **Enthusiasm for Advanced Management (Planning) Course Continues**

Increased demand for the Advanced Management (Planning) Course continues. Participants indicated, in their enthusiasm for the recently-completed third course, they would be encouraging others from their components to attend in the future. One, a senior officer from NPIC, estimated that a minimum of 50 individuals from his area would probably attend within the next six months.

Two principal critique themes emerged from the course: that the course is valuable in a practical sense, providing concepts and tools which are applicable to the job; and that the course sets PPBS in its proper context by removing much of its mysticism and placing it in the broader framework of managerial planning.

Some design changes in the recent running eliminated variable readings in the prework and added a selected bibliography. Particularly successful was an evening task in which individuals develop plans for improving the planning effectiveness of their work groups.

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2. Agency Support to DIS Hits New High

Agency support to the Defense Intelligence School peaked to the highest ever for any consecutive two-week period during the final week of March and first week of April. Ten Agency speakers appeared at DIS and five gave briefings to the Attache class at Headquarters during the 25-29 March week; from 1-5 April, Agency representation was five and six speakers, respectively. As usual, about 40% of the lecture and briefing support was given by OTR. The Headquarters programs for Attache-designates on 29 March and for the Advanced Intelligence class on 1 April were very favorably received.

3. Security Clearance Time for CTS Sears

Average processing time by the Office of Security for the CTP applicants has increased from 83 days in FY 1967 to 108.8 days at this point in FY 1968. The Chief of Recruitment and Placement, Office of Personnel, is investigating the matter.

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It still would provide the present OC Phase II class with a reasonably similar exercise.

5. Non-Agency Briefings

During this reporting period, the following non-Agency briefings were conducted:

At the Defense Intelligence School, to 70 members of the course, discussion of the development and organization of the U.S. national security structure; also briefing on organization, mission and functions of CIA. Among the questions asked at the conclusion of the formal presentation: "Why is the CIA Chief of Station [REDACTED] so anti-military?" 25X1A6a

At the Agency for International Development, to 32 new personnel slated for foreign assignments, a discussion of U.S. national security structure, the Intelligence Community, the special tasks of the Director, and the Agency's mission both at home and abroad. About 17 of the class, including public health doctors, are destined for South Vietnam assignments. 25X1A

6. Other Training Topics

Statistics reveal that of 429 Career Trainees, 20% have taken some language training -- but only 7% were involved in training of more than

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1000 hours, an approximate figure assumed for beginners to attain intermediate level of a language. The statistics emerged from the CT portion of the Language Progress Report. . . . Two spaces in the Senior Executive Course of the Department of Defense Computer Institute, 15-19 April, will be filled by Deputy Director of Communications [REDACTED] 25X1A9a

25X1A9a [REDACTED], Deputy Director of Central Reference Service. . . . Registrar discussions with [REDACTED] concerning the 25X1A9a latter's surveys of Support Directorate training indicate that [REDACTED] now 25X1A9a working with the Office of Security, will begin an Office of Logistics survey after 30 June. Plans for the Office of Finance training survey will be determined later. . . . A contract has been received from the Defense Language Institute providing details for a Chinese class especially set up for Agency needs. The contract, first of its kind with DLI, involves eight Agency students for virtually a year's training at a cost of slightly more than \$1200 per student, which compares extremely favorably to a cost of more than \$3700 per student at FSI for 44 weeks. . . . The National Security Agency liaison officer indicates General Carter is seeking information about CIA's brief orientation for non-Agency representatives. Since General Carter, when he was DDCL, played a major role in initiation of Project USEFUL, NSA has been invited to send one or two representatives to the current JCS-DIA Orientation to assist them in developing a similar short orientation course for outsiders.

/s/
John Richardson

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